

NORTHEAST WI Regional Trauma Advisory Council
Meeting Minutes
Wednesday, October 19, 2011
St. Vincent Hospital – Green Bay, Wisconsin

Introduction of special guests: Marianne Peck – State Trauma Coordinator and Bob Nack – Fox Valley RTAC Coordinator

Guest Speaker: Eric Peterson, RN from St. Vincent Hospital presented his experience in Kandahar, Afghanistan during his 13 month deployment in 2010 and 2011.

General Membership Meeting

The Executive Council (7 present for a quorum) and general membership meeting of the NEW RTAC was called to order by the Chair, Dr. Steve Stroman.

State of the State

- STAC:
 - There will be 10 members as of December and there are total of 14 positions
 - In the process of identifying current needs
 - A few things already identified are: the need for pediatric representation and there is no injury prevention or rehabilitation
 - Dr. Paul Reckard from St. Vincent's is a STAC member.
- EMS Boards:
 - Taking a new direction
 - Meeting bi-annually going forward
 - Working to stabilize
 - Money is still on hold
 - Looking to unite funds
 - All EMS services must select an RTAC and it needs to be part of the operational plan
- DRC Trauma Review:
 - Formal name: CRC – Classification Process
 - Reviewing state activation criteria and getting arms around the PI process are the opportunities
 - Level I and II hospitals have processes set
 - RTAC coordinators have a gold book which can be used as a resource
 - On-line resources available
 - Funding opportunity to provide all hospitals with the material
 - SALT/START Triage system – red is a red and a major trauma is a major trauma
- Trauma Registry:
 - If people have left your hospital let Marianne know. If Marianne doesn't disable them they still have access.
 - Each hospital can send a list of who should have access to Marianne
 - Passwords expire in December; Marianne just has to re-set them and has begun doing that already.
 - A reminder that you are expected to keep trauma data up to date – it is a state law. Even if a site review is going on.

- There is a data management committee that is a good resource.
 - You can generate your own reports. Marianne can do state level reporting and there is someone that can do regional reports – the RTAC coordinators will have access.
- Meetings:
 - They will be all in one day held every other month
 - Agenda
 - Trauma Coordinators
 - Data Management Committee
 - Question and answer session – site reviews
 - STAC

Introductions

- All meeting attendees introduced themselves and shared their supporting agency

Status of Funding Requests

- One outstanding grant: Michelle Hoyer personal request for AMTC conference
 - Original motion for \$2000 denied
 - Kathy Murphy made a revised motion to reimburse Michelle for \$710 to cover the cost of the conference fee, Mark Madigan seconded the motion.
 - Discussion
 - A suggestion was made to discuss a maximum amount to cover going forward
 - There is \$3,600 allocated for education and training
 - Don't call the requests "grants," they are funding requests
 - Always have a paper trail
 - Anything over \$1500 has to go out to bid
 - Tom Bergmann and Kathy Murphy motioned to close the discussion. The council voted and the motion passed four to three by majority rules.

Reports

- WHEPP Report:
 - Electronic Triage Tracking Project
 - HIPAA challenges are being worked through
 - Region 3 Hospitals – Incident Command
 - Guidelines on unified command
 - Burn Training
 - On-line training available
 - Encourage those signed up to finish it
 - UW hands on training being re-marketed
- Treasures Reports
 - \$49,911 budget for FY 2011
 - Expenses: \$49,538
 - Balance \$319.83
 - \$49,911 budget for FY 2012 – contract being finalized to release the funds

Committee Reports

- **Education/Injury Prevention**

Responsibilities include but are not limited to: Conduct a regional needs assessment; determine educational priorities for public and professional constituents; develop a systems approach to prevention; serve as a clearing house for collection and dissemination of information.

- No update
- **Performance Improvement**
Responsibilities include but are not limited to: Develop a data collection system; collect and analyze trauma registry data; identify opportunities for improvement based on data.
 - The council listened to 11 cases to decide if further review with the agencies is necessary.
 - 9 cases will be brought to the next RTAC meeting for review.

Election of Executive Council Members

- Election
 - Positions voted on: EMS Medical Director, Pediatric Representative, one Urban EMS Representative, one rural EMS Representative and three At Large positions
 - Chairman, Vice Chair and Treasurer were voted on by the new executive council
- 2012 Executive Council
 - Chairman
 - EMS Medical Director
Dr. Steve Stroman, Aurora Bay Care - 2 year term due 2014
 - Vice Chair
 - Kathy Murphy, St Vincent Hospital - 1 year term due 2013
 - Pediatric Representative
 - Dr. Ralph Vardis, St Vincent Hospital PICU - 1 year term due 2013
 - Urban EMS Representative
 - Captain Mark Madigan, County Rescue Services - 2 year term due 2013
 - Dustin Riding, Green Bay Fire - 2 year term due 2014
 - Rural EMS Representative
 - Sue Kanack, Brazeau Rescue - 2 year term due 2013
 - Pat Trinko, Shawano Ambulance Services - 2 year term due 2014
 - Hospital - Level III Trauma
 - Bonnie Parrot, Bellin Hospital - 2 year term due 2013
 - Treasurer
 - Tom Bergmann, Aurora Bay Care - 2 year term due 2014
 - At Large
 - Dr. Todd Nelson, Holy Family Memorial - 2 year term due 2013
 - Dave Seebart, WHEPP Coordinator - 2 year term due 2013
 - Amanda Finn, County Rescue Services - 2 year term due 2014
 - April Detert, Gillett Area Ambulance - 2 year term due 2014
 - Tom Nowak, Green Bay Fire - 2 year term due 2014

2012 Meeting Dates

- The next meeting days are January 18, April 18, July 18 and October 17. Meeting locations will be at Aurora Bay Care Sports Medical Complex at 5:00pm.

The meeting was adjourned at 8:55pm