



Northeast WI Regional Trauma Advisory Council

Meeting Minutes

Wednesday, November 10th, 2010

Aurora BayCare Medical Center – Green Bay, Wisconsin

RTAC members met for Sub-Committee meetings 5:00pm-6:00pm.

- Education/Injury Prevention: Tim Nowak, Chair: The subcommittee is reviewing regional EMS protocols and data. A goal is to identify EMS data that is purposeful to the RTAC. The subcommittee combined with Performance Improvement today.
- Performance Improvement: Jennifer Balthazar, Chair:
 - a. The State has identified four indicators for chart review. Included are: GCS less than 8 without intubation, lack of C-spine immobilization, mortality, and greater than three hours at a referring facility prior to transfer
 - b. The group began review with the topic of greater than three hour at a referring facility. All members present signed a waiver of confidentiality to participate in the discussion. Several cases were reviewed and discussed by the participants.
 - c. Committee members will receive e-mail of future cases to review two weeks prior to the RTAC meetings. Please review your cases and bring feedback. Most of this data should be able to be pulled from WARDS. The subcommittee would like a point of contact for each service. Identification by run number or first and last initial with DOS for reference points to each case. The Chair will send e-mails regarding Basics of Trauma PI, Confidentiality Agreement, and Case Review.
- Medical Oversight: Dr. Chris Sorrells, Chair
 - The subcommittee did not meet today. Membership asked to submit interest and ideas for this subcommittee.

General Membership Meeting

Call to Order: The Executive Council (8 present for Quorum) and General Membership meeting of the NEW RTAC was called to order by the Chair, Dr. Steve Stroman at 6:10 pm. Introductions of those present in person, and by teleconference were made. The minutes of the 07/18/10 meeting and current meeting agenda were approved as written. (Motion by Mark Madigan 2nd by Tom Bergmann)

Old Business:

- A. Connie Rigdon, State Trauma Coordinator, has resigned from her position in early September. Currently being managed by Diane Christen, current Bureau Director. She can be reached at diane.christen@dhs.wisconsin.gov.

Reports:

A. **RTAC Coordinator Report – Dave Taylor**

The State Trauma Advisory Council (STAC) will have many new faces within the calendar year. One of our local EMS representatives, Tim Nowak, has applied for a STAC position. His appointment is pending.

The Designation Review Committee (DRC) is the group which approves State hospital trauma designations (Level III and Level IV) and performs individual reviews. The DRC will resume hospital reviews in the coming year. They will start with hospitals that were due last year, but delayed. Hospital designation is currently for a three year cycle. NEW RTAC facilities are reminded of the resources within our RTAC (Trauma Coordinators at the Level II facilities, current and former reviewers) when preparing their facilities for review.

RTAC coordinators are having teleconference to keep on track and inline so we are all on the same page for potential new State trauma coordinator. New trauma basics presentation being completed to follow CDC guidelines.

B. **WHEPP (Wisconsin Hospital Emergency Preparedness Plan) – Dave Seebart**

- i. Link to WHEPP is included on the RTAC and DHS websites.
- ii. Cots Program for Nursing Homes – Program established to provide cots and beds for nursing homes that may need to evacuate. If you know of nursing homes that can benefit but are not involved, have them contact Dave. Program provides cot free of charge to eligible facilities
- iii. Vigilante Guard Exercise scheduled in May 2011.
- iv. Burn Plan in process to train hospitals in case they have to hold burn patients.
- v. Capacity planning in case of pandemics and MCI.
- vi. Long term power outages – Table top exercises.

C. **Treasurer's Report - Tom Bergmann**

The 2011 fiscal year budget is \$49,911. NEW RTAC has excess funds that need to be acclimated.

New Business:

- A. Elections of the Executive Council were held. Membership was reminded of rules for voting in future elections, based on the by-laws. To be eligible to vote, attendance is required at 50% of the meetings held since the last election. Results of the election as follows:

Dr. Steve Stroman-Aurora BayCare-Chairman
Kathy Murphy- St. Vincent's trauma coordinator-vice chair
Tom Bergmann – Aurora BayCare trauma coordinator-treasurer
Capt. Mark Madigan-County Rescue Services, Inc.
Lisa Schram-Coleman Rescue
Dr. Todd Nelson-Holy Family Memorial
Bonnie Parrot-Bellin Hospital
Dr. Ralph Vardis-St. Vincent's PICU
Sue Kanack - Brazeau Rescue
Ann Peggs - Green Bay Fire Dept.
Amanda Finn - Humana Insurance
Kevin Schmidt - Kewaunee County Sheriff's Dept.
Nancy Zubko – Oconto County 911 Dispatcher
Dave Seebart - WHEPP coordinator

A great thanks to departing members of the current Executive Council for their dedication and contributions in the last term. Accomplishments included distribution of many grants to communities and services to advance care and prevention in the areas of trauma and safety.

The General Membership meeting was adjourned and a brief meeting of available new Executive Council members continues.

B. New Funding Requests:

Executive Council Members felt more time was needed to properly review current funding requests. This will be continued in an ad hoc workgroup. Kathy Murphy will chair the workgroup and announce a date and time for all interested parties to attend.

Jennifer Balthazor – St. Vincent's ED Director suggested sponsorship of attendance at the WEMSA conference in Milwaukee January 27-29. Requests for conference registration funding by EMS agencies should be submitted to Dave Taylor- RTAC Coordinator. The workgroup will review numbers of requests and attempt to meet demand for a few requests per agency.

C. 2011 RTAC Meeting Schedule (Executive Council and General Membership)

January 19, 2011	Aurora BayCare Orthopedic Sports Medicine Center	Green Bay, WI
April 20, 2011	Bay Area Medical Center	Marinette, WI
July 20, 2011	Aurora BayCare Orthopedic Sports Medicine Center	Green Bay, WI
October 19, 2011	St. Vincent Hospital	Green Bay, WI

Minutes reviewed and submitted,
Steven J. Stroman, MD
NEW RTAC Chair

Membership Meeting Attendance November 10, 2010

Name	Agency
Dr. Todd Nelson	Holy Family Medical Center
Mark Madigan	County Rescue Services
Lisa Shram	Bay Area Medical Center
Kris Lambert	AMCMC/Trauma Registry
Raymond Yanchunas	Bay Area Medical Center
Dr. Steve Stroman	Aurora BayCare
Kathy Murphy	St. Vincent's trauma coordinator
Randy Reimer	Two River's Fire Dept/Aurora Medical Center
Tom Bergmann	Aurora BayCare trauma coordinator
April Detert	Gillett Area Ambulance
Ann Peggs	Green Bay Fire Dept.
Matt Godres	Lawrence Fire dept/ first responder
Russ Laplante	Luxemburg Rescue.
Brian Thomsen	DePere Fire Dept.
Jamie Tlachac	Luxemburg Rescue
Tim Nowak	Green Bay Fire
Julie Yonker	Gillett Area Ambulance
Bonnie Parrott	Bellin Hospital
Dr. Ralph Vardis	St. Vincent's PICU
Deb Warner	Holy Family Medical Center
Tom Sundstrom	N.E.W. Rescue

Name	Agency
Derek Henning	Community Memorial Hospital ED director
Sue Kanack	Brazeau Rescue
Larry Ullmer	County Rescue Services, Inc.
Dr. Ken Johnson	Brown County EMS Medical Director
Amanda Finn	Humana Insurance
Dave Seebart	WHEPP coordinator
Dr. Tom Pannke	St. Vincent's ED physician
Andrew Hoppe	Oconto Fire Dept - Teleconference

Respectfully submitted,

Friday, November 12, 2010

Dave Taylor, NEWRTAC Coordinator

Email: dtaylor@countyrescue.com