

# Northeast WI Regional Trauma Advisory Council

## Meeting Minutes

Wednesday, April 16, 2014

Aurora Bay Care – Green Bay, Wisconsin

Introductions – all guest are welcome to the meetings.

- Speaker –**Fall Prevention Program for Older Adults**—Lt Nick Craig Green Bay Metro Fire Department; Barb Michaels ADRC of Brown County; Dr. Dave Donarski Prevention Coordinator

### General Membership Meeting

The Executive Council (9 present for a quorum) and general membership meeting of the NEW RTAC was called to order by the chair-Dr. Steve Stroman at 1753.

### Meeting Notes

#### Previous Meeting Minutes and Agenda

- Motioned to approve the previous meeting minutes, seconded the motion and it was passed by unanimous vote.

#### Reports

- STAC Meeting – Dave Taylor
  - We do not have a state Trauma Coordinator and the position has been taken off the table. This position will be funded though and is not going away. Fiscal year 2015 we might have two more counties joining our RTAC. Financially for us come July 1, 2014 our budget should not be changing, but come 2015 we might see some change. The state did hire a new epidemiologist. The state would like to have a coordinator for the whole region and under that coordinator would be a WHEPP coordinator, a EMS coordinator, and a MD coordinator. The Trauma Basics program will be gone as of July 1, 2014. So we will have to self fund these programs. The half sheet data has been finalized and is on the website, you do not have to use that form, but a report sheet must be left at the hospital for each patient. There is a new PI tool that the state wants used for patient being transported for greater than 3 hours. New ACS guidelines were released last Friday. Would like a person to lead the PI committee, or one from each hospital. Please get your name to Tom if you are interested.
- WHEPP Report – Dave Seebert—not present(Dave Taylor gave a quick summary)
  - The WHEPP funding that is given to hospital might take a hit come July 1, 2015
- Treasurers Report – Debbie Schmidt
  - \$49,911.00 Budget
    - \$45,278.01 expensed
    - \$4,632.99 remaining

- Subcommittee Reports
  - none

### Old Business

Triage Training—the last training on the triage was to get the triage tags out there, and 99% of all the services that are active have their tags and have had the training on these tags.

### New Business

Kathy Murphy spoke on the New RTAC funding request guidelines. The changes are that instead of having people submit request for funding now the organization has to submit the request. All requests must be submitted on the RTAC funding request form. Requests must be signed by the Service Director. Discussion on any changes needed to be made to the guidelines. Motion was made on the new guidelines and to review these guidelines and an annual basis. Motion was passed.

Shawn Davies grant request for Emergency Care and Trauma Symposium. Motion was made and seconded to approve this request for \$225.00 for conference. Motion was passed.

Dr. Stroman had a discussion about process of motions. The only way a motion can come out through email is through the chair or a person that the chair designates. A motion will go out for discussion for 5 days. After the 5 days then a motion will go out to be voted on and will have 3 days to be voted on. **PUT THE BYLAWS THAT STATE THIS IN THE MINUTES INSTEAD OF WHAT IS ABOVE THIS.**

Meeting format discussion from Kathy Murphy. Kathy stated she would like to have the business meeting first and the education after. Discussion was to have education for 30 minutes starting at 5pm and business meeting to start at 530pm

Tom B. talked about the Safe Kids program and how they would like some EMS and hospital contact people, they would like to have one person from each hospital. Send an email to Tom B. if you are interested.

Tim Nowak asked if we could sign a sheet at the end of the meeting if you wanted a certificate emailed for the training. Dave will just send one out to everyone that signs in on the sheet.

Car seat program is a go, June 4-7. Will be sponsored by the state for anyone that wants to go. Training will be held at Bellevue Fire Station. June 7<sup>th</sup> will be the practical date and the public will be invited to have their car seats installed. Dave stated there are 15 people from the RTAC that responded that they want to attend the class. People that participate in the program will have to do continue education and have to install a number of car seats each year.

Dave stated he thinks we should give some funding for advertising for the car seat program and funding for Fall Prevention Program.

Dave stated we need to work on getting some ideas for the next budget.

Dr. Stroman stated that everyone needs to start thinking ahead on elections coming up in October.

Meeting adjourned @ 1910. DT