



**Northeast WI Regional Trauma Advisory Council**  
**Meeting Minutes**

**Wednesday, January 15, 2020**

**Aurora Bay Care – Green Bay, Wisconsin**

Introductions – all guests are welcome to the meetings.

**General Membership Meeting**

The Executive Council (12 present for a quorum) and general membership meeting of the NEW RTAC was called to order at 17:05 by the Chair Bob Zemple. Total of 19 people present for meeting.

**Approval of Last Meeting Minutes** - Chairman Bob Zemple made a motion to approve minutes. Motion was Approved.

**Special Guest Speaker: Thomas Bergmann on EMS documentation**

**Approval of the Agenda** – Motion approved with addition of closed session after the meeting and discussion on the Regional Trauma Plan.

**Reports**

**ADRC/Injury Prevention** – Barb Michaels, Dave Dellman- ADRC

- April 30<sup>th</sup> Presentation-Medications/Falls Risks
- Discussion on the stepping on program
- Resch Center received a grant for citizen aid stations
- Rural Active Shooter training will be completed by March

## **NEW RTAC PI**-Tom Bergmann

- Regional data
  - Looking for input on data(dashboard) wanting a report on such as Greater than 3-hour transport time, EMS transport times, Scene times, GCS/Vitals/C-spine/Documentations.
  - Case reviews discussion on how HIPPA applies for case reviews.
  - New state Interactive map to locate trauma facilities.
  - STAC update given.

## **HERC Report**– Shawn Metzner (NEWHERC Coordinator)

- Training and exercise
  - ABLIS was ABC 21 attended class
  - Feb 4<sup>th</sup> mini ICS- Holy Family
  - Feb 5<sup>th</sup> Licensed facility evacuations and stay in place planning-Holy Family.
  - April 7<sup>th</sup> Communicable Disease-Tundra Lodge
  - April 20<sup>th</sup> PPE during a communicable disease event
  - May- Coalition surge exercise evacuation
  - DNC update had no updated info.

## **Fiscal Report** – Del Zuleger

- \$1114.59 Payment made to Keshia Hervas for Website building
- \$935.00 Payment made to Dave Taylor for work with Falls Program
- \$152.34 Payment made to Del Zuleger for office supplies
- \$169.36 Payment made to Del Zuleger for travel expense to STAC
- \$400.00 Payment to Keshia Hervas for website updating and work
- \$11,085.98 Remaining Balance.

## **Grant Requests** – Del Zuleger

- HSHS St Clares for \$350.00 mileage and time for speaker on PTSB at Oconto County EMS Conference Motion to approve was made.
- Stop the Bleed kits for RTAC and region to use for trainings \$2000.00 for STB Kits, \$2258.50 for supplies tourniquets and triage tags. For a total of \$4258.50. Approved to move forward.

## **Old Business-**

- STB the kits approved after quotes received and approved earlier
- Treasure was voted on and Keshia Hervas was voted into the position.
- Meeting will be Odd months at ABC and even months at SVH

## **New Business** –

- Website was showed to the group many new function and calendar events
- Google drive was created for all RTAC documents and shared with the chair and vice chair for accountability.
- Manitowoc Active Shooter was discussed
- Bob Zemple talked about conference in Las Vegas MCI he attended.

Motion to close the open meeting by Mark Madigan and second by Ashley and move to closed session.

