

Northeast WI Regional Trauma Advisory Council

Meeting Minutes

Wednesday, January 16, 2013

Aurora Baycare – Green Bay, Wisconsin

Introductions – all guests are welcome to the meetings.

- Guest Speaker – Dr. Eric Johnson, Aurora BayCare Surgeon
 - 2012 US Trauma Statistics: Common Injuries and Management
 - **Insert PPT or link to website for PPT**
 - Statistics website: www.ntdb.org
- Spinal immobilization and injuries presentation has been tabled to a future meeting.

General Membership Meeting

The Executive Council (11 present for a quorum) and general membership meeting of the NEW RTAC was called to order by the Chair, Dr. Steve Stroman.

Meeting Notes

Previous Meeting Minutes and Agenda

- Mark motioned to approve the previous meeting minutes, Kathy seconded the motion and it was passed by unanimous vote.
- The agenda was reviewed and approved.
 - Moved new business funding request to old business.

Reports

- State Update – Marianne Peck/Robin Beining
 - The state trauma system has been in place since the early 1990's.
 - Data and performance improvements are the key to an effective system
 - Relationship between EMS and hospitals is essential
 - Pre-hospital report is an area of opportunity statewide – conducting focus groups
 - Obtaining it, knowing what to do with it and transferring it to secondary or third hospital
 - Chapter 110.34 (7) – EMS Law: If the emergency medical services provider is an ambulance service provider, submit a written report to the receiving hospital upon delivering a patient and a complete patient care report within 24 hours of patient delivery. A written report may be a complete patient care report or other documentation approved by the department and accepted by the receiving hospital.
 - There is different interpretation of the law...per the state office:
 - The initial report needs to be provided when the patient is brought to the hospital – your half sheet/worksheet/partial report or the full complete report.
 - Within 24 hours a complete written report - written or electronic
 - It is acceptable if it's in WARDS.
 - Available in WARDS within 7 days.
 - First name, last name, DOB and gender link

reports together in WARDS

- Focus group discussion
 - Was the law understood prior to it being explained?
 - Do you feel it's important?
 - Is submitting a written report important?
 - What is the answer, how can the problems be fixed?
- Send an email to your organization to make sure something is being left when you are transferring patient care.
- Dave Taylor will send out a reminder to his RTAC contact list reminding the organizations of the expectations as well.
- STAC Meeting – Dave Taylor
 - No update
- WHEPP Report – Dave Seebert
 - No update
- Treasurers Report – Tom Bergmann
 - Brown County is now fiscal agent - \$1200 fee
 - Looking for other options for fiscal agents
 - Re-arrangement of funds
 - Bonnie made motion to approve, Sue seconded the motion and it was passed by unanimous vote.
 - \$49,911 Budget
 - \$19,850.65 expensed
 - \$30,060.35 remaining
 - After funding:
 - \$47,209.13 projected
 - \$2,701.87 remaining
- Subcommittee Reports
 - Education/Injury Prevention – Tim Nowak
 - No update
 - Performance Improvement – Jennifer Balthazar
 - No update

Old Business

- Status of funding grants
 - Coleman's Every 15 Minutes - \$1000
 - Will donate \$1000 for each request
 - WEMSA – pay for 2 days for non-WEMSA members
 - \$160 per person / maximum of 3 per service
 - Emergency Services of Door County
 - St. Vincent's TCar Course – 25 people minimum
 - September 10 & 11, 2013
 - \$6,250.00 total cost
 - Not enough in this FY budget – would look to 2014
- Triage System
 - x

New Business

- Education and training
 - Trauma Basics
 - Site reviews

- Hospital education – PI projects
- Scene flights/paramedic intercepts
- EMS education
- Announcements/New Items
 - None

The meeting was adjourned at X.

DT/af