



Northeast WI Regional Trauma Advisory Council

Meeting Minutes

Wednesday, October 16th, 2019

St Vincent's Hospital– Green Bay, Wisconsin

Introductions – all guests are welcome to the meetings.

General Membership Meeting

The Executive Council (11 present for a quorum) and general membership meeting of the NEW RTAC was called to order at 10:03 AM by the Chair Bob Zemple. Total of 26 people present for meeting.

Approval of Last Meeting Minutes - Chairman Bob Zemple made a motion to approve minutes. Motion was made by Tom Bergmann and Sue Kanack to accept as minutes as presented.

Special Guest Speaker: *Dr John Hutto Prevea Vascular Surgeon on Truncal Hemorrhage Control REBOA.*

Approval of the Agenda – Motion approved with one addition by Tom Bergmann to add a discussion on next meeting locations and times. Motion made by Tom Bergmann and second by Sue Kanack.

Reports

ADRC/Injury Prevention – Barb Michaels- ADRC

- Barb asked for RTAC logo approval on all Falls Prevention Flyers. Motion was made by Ashley Lyman and Sue Kanack with addition of the Logo being added to letter being handed to local church's within Brown County, Motion approved.
- Barb Updated on EMS training power points and handouts with each department logos have been given out to the department in Brown County.
- Barb updated on the letters and flyers to be given to local churches.

NEW RTAC PI-Tom Bergmann

- State Trauma plan has been submitted but not approved yet.
- Eric Anderson position as State Trauma Registry has not be filled yet.
- TQUIP-Guidelines can be located on the website
- Level I & II Trauma Centers TQUIP Program, data is submitted every quarter
- Goals of Geriatric Trauma Alert protocols, more to come as developed.

HERC Report– Shawn Metzner (NEWHERC Coordinator)

- Updates on the DNC. Hospitals and EMS will be affected or be considered in the planning process at some point.
- Discussion on the Ryder Cup
- Training opportunity in our region Numerous locations and dates. Registrations for classes will be coming out soon.
- Hospital Evacuations testing will be happening soon more to come on this.

Fiscal Report – Del Zuleger

- Payments made to fiscal agent 10% of the RTAC Budget \$1913.00
- Grant request paid out to Sue Kanack for WEMSA \$400.00
- Office Supplies to Del Zuleger for 1127.15
- Payment to Dave Taylor for work done with Falls Program \$1265.00
- Total RTAC Budget \$19132.00
- End Balance of RTAC Budget \$14,426.85

Grant Requests – Del Zuleger

- NONE

New Business –

- Letter of resignation from Anna Destree was read to the council.
- Voting of open positions.
 - At Large Member went to Deb Armbruster 6-3
 - 3 votes went to LT Mike Jansen of the Brown County Sheriffs
 - Rural EMS Representative went to Theresa Becker 9-0
 - No other nomination for this position.
 - No Nomination were received during voting for Treasure will be voted at next meeting. Del will check with LT Mike Jansen if he would be interested. Keshia Hervas also expressed an interest.
- Del is working with Keshia Hervas to update the website. An addition of a google drive to store all RTAC data for accountability and access to the council for transparency. Website should be complete by next meeting.
- Mileage Reimbursement for RTAC Coordinator for travel to RTAC meetings set for the current state rate of \$0.58 a mile. Motion was made and approved.
- Discussion on purchasing stop the bleed kits for the region to use when teaching classes. Discussion on maintaining the kits and check out was also talked about. Del is working on gather prices for next meeting.
- RTAC Logos were approved for the falls program flyers
- Discussion on Dave Delleman in the injury prevention position all in agreement due to his involvement with the fall's programs.

- Group was asked to think about the objectives of the RTAC and the direction they want to see the RTAC go. Everyone asked to let Del know via email.
- Deb Holschbach asked that all counties be tied together in the falls program.
- Discussion on the deliverables to the state for our objectives.
- Following up with the stop the bleed to see how many people received the program in our region.
- Discussion on meeting times, locations. St Vincent's will be hosting even months in the AM and Aurora Bay Care will be hosting PM on odd months.
- Discussion on the EMS representative for HERC board.

Motion to close the open meeting by Mark Madigan and second by Ashley and move to closed session.