



**Northeast WI Regional Trauma Advisory Council**

**Meeting Minutes**

**April 21<sup>st</sup>, 2021**

**Virtual ONLY – Green Bay, Wisconsin**

Introductions – all guests are welcome to the meetings.

**General Membership Meeting**

The Executive Council (8 present for a quorum) and general membership meeting of the NEW RTAC was called to order by the CO-Chair Mark Madigan. Total of 17 people present on the line for meeting.

**Approval of Last Meeting Minutes** – Co-Chairman Mark Madigan made a motion to approve minutes. Motion was Approved.

**Training:** Tom Bergmann provided a brief update on the upcoming DHS 118 Changes and training session that are being hosted by the state RTAC's

**Approval of the Agenda** – Motion approved.

**Reports**

**ADRC/Injury Prevention** – Barb Michaels, Dave Delleman- ADRC

ADRC is starting our *Three-Year Aging Plan*, and we have developed our questions/survey to get the community's thoughts and ideas on:

- how we're doing,
- what we could do more of and do better, and
- what future programs and services should look like for the next generation.

We hope to gather as much data as we can from community members, and appreciate the input from the NEWRTAC members who service the Brown County community. You are helping us to plan and improve existing programs or develop new ones for residents of Brown County.

**Input needed by May 10, 2021, a brief online survey found here:** <https://lp.constantcontactpages.com/sv/5KUF8Ba/ap22>

## **Brown County Prevention Coalition Fall Prevention Subcommittee Update:**

Next Subcommittee meeting will finalize the following draft of 2021+ objectives. Preliminary draft is:

- 1.) Expand use of Jotform for EMS referrals of fall pick-up patients to community resources (% increase over 2020 results).
- 2.) Meet with key contacts from organizations using the Jotform process to exchange learnings and best practices (those within and outside of Brown County).
- 3.) Engage media (WFRV, WBAY) in connecting fall prevention awareness to upcoming events (among: May Older Americans month, Fall Prevention Awareness Month/Day, Senior Citizens Day, Check Your Meds Day).
- 4.) Fall prevention education presentations to adult community groups.
- 5.) Replace print/email communications to Brown County churches with social media options.
- 6.) Each member organizations marketing dept creates social media communication featuring services/resources they provide in support of fall prevention.
- 7.) A member(s) support state-wide fall prevention coalition efforts to exchange learnings, best practices.

Any input on the above, feel free to share with Subcommittee Chair, Shauna Walesh (Green Bay Metro FD), or other Subcommittee Members: Barb Michaels, David Dellemann, Caroline Glander, Tom Bergmann.

### **NEW RTAC PI-Tom Bergmann**

- Regional data
  - DHS 118 update and training
  - Tom is now the Chair for PI Sub Committee for STAC
  - Tom's goal is to engage the RTAC to truly find out PI needs
  - PI Plan was not approved by STAC but on the agenda
  - Changes at the state trauma coordinator
  - Kate Prader Trauma Data Coordinator

### **HERC Report– (NEWHERC Coordinator)**

- HERC has a preparedness plan, response plan, Pediatric Surge Annex plan for the region
- In the process of completing Burn annex plan
- HERC has purchased foggers to be in hospital throughout the region
- Has 400 pulse ox and infrared thermometer for the region.
- HERC is now a 501 c3 organization.
- Looking to increase partnership with the RTAC

## **Fiscal Report** – Del Zuleger

- Balance of \$11,024.96
- Our fiscal agent is no longer providing service and will have a account closing cost of \$2150.00
- Need \$1000.00 to pay instructors for Two Rivers Fire rescue task force training.
- Funds need to be spent by the end of the fiscal year which is June 30<sup>th</sup> 2021.

## **Grant Requests** – Del Zuleger

- Fall Prevention Alliance submitted a grant request for a total of \$4000.00. After discussions a motion was put forth to fund the “Loan Locker” part of the request with \$2000.00. Grant was approved
- Oconto County EMS Council Request was tabled until next meeting. Discussion on if the RTAC had ever funded items requested on the grant. Thoughts by the council was that this request would be better fit requested to the HERC for funding.
- Brazeau Ambulance Grant request for \$1950.00. Grant was approved
- Long Lake Fire and EMS grant request for \$1433.72 was approved.

## **New Business** –

- Discussion on and review of the new grant guidelines. Motion to approve these guidelines and these will be used to in the approval process of future grants. A sub-committee will also be formed to review these grants prior to the general meeting to make sure they fit the guidelines and the mission of the RTAC
- Fiscal Agent Helping Hands will no longer service our needs as a fiscal agent. The HERC has accepted to be out fiscal agent. Del and Steve will be working out the process.
- Two Rivers Fire Rescue Task Force training will be held June 15 and 16 1300-1600.
- Tom Bergmann will step down as the PI committee chair for the RTAC and Caroline Glander will fill this roll.
- Voting of Membership for the RTAC Executive council.
  - Pediatric Representative will be left open. No interest Caroline will check with SVH Peds to see if anyone would be interested.
  - Level III/IV Hospital Representative-Ashley Lyman
  - Urban EMS Representative- Chief David Murack
  - Rural EMS Representative- Theresa Becker
  - At Large Members
    - Dr Todd Nelson
    - Deb Holschback
    - Bill Manis
  - EMS Medical Director- Bob Zemple
  - Treasure- OPEN
- Chair of the RTAC- Mark Madigan
- Vice Chair of the RTAC- Todd Nelson

Motion to close.